



Keewatinohk Inniniw Minoayawin Inc.

Yathe Hotšj Dene ʔ Edenaqane[nj] | Northern Peoples' Wellness

Employment Opportunity
Project Manager
Operations
Based in Winnipeg, MB

The KIM team invites applicants to apply for the following exciting opportunity!

Reporting to the Director of Policy, the Project Manager oversees the planning, execution, monitoring, and completion of health-related projects that advance KIM's mission and strategic goals. The role collaborates closely with KIM's senior leadership, government partners, and First Nations to ensure projects are culturally safe, responsive, and results-oriented. The ideal candidate brings project management expertise in Indigenous health or community services, demonstrates cultural humility, and shows a strong commitment to reconciliation and self-determination.

The ability to speak one of the northern First Nations languages is desirable. Candidates with roots to a northern First Nation community will be given preference.

The successful candidate will be responsible to:

- Lead the end-to-end delivery of assigned projects, including initiation, planning, execution, control, and close-out.
- Establish and manage project scope, schedules, budgets, and deliverables, ensuring alignment with organizational priorities
- Develop and maintain project plans, schedules, and reporting frameworks to track progress, performance, and outcomes.
- Proactively identify, assess, and mitigate project risks and issues; escalate as needed to ensure timely resolution.
- Ensure compliance with funding agreements, regulatory requirements, and KIM policies across all project activities.
- Prepare clear, audience-appropriate reports, presentations, and communications for internal and external stakeholders, including leadership and partners.
- Build and sustain effective partnerships with government agencies, funding bodies, and health organizations to support project success.
- Engage First Nations leadership and community members to ensure projects are culturally safe and responsive to local priorities.
- Other duties as assigned.

The successful candidate will possess the following qualifications:

- Education in health administration, public health, Indigenous studies, or a related field;
- Project management experience, preferably in Indigenous health, community development, government, or non-profit settings.
- Knowledge of project management methodologies, tools, and best practices (PMP would be considered an asset).
- Continuous Improvement / Lean Six Sigma certification (would be considered an asset).
- Strong problem-solving, attention to detail, and the ability to manage multiple concurrent projects.
- Excellent written and verbal communication, including report writing and presentations.
- Proficiency with Microsoft 365 and commonly used project management software.
- Ability to work independently and collaboratively in a team-based environment.
- Knowledge of Indigenous governance, health funding agreements, and federal/provincial health frameworks is an asset.
- Lived or direct work experience with First Nations communities would be an asset.
- The ability to speak one of the northern First Nations languages is desirable.

The following are considered conditions of employment:

- Satisfactory criminal record/vulnerable persons/child abuse registry checks will be required.
- Must be able to travel to First Nations communities and within Northern Manitoba on occasion with appropriate notice.
- Successful completion of Personal Health Information Act (PHIA) training will be required.
- Must be eligible to work in Canada.

For more information or to join our growing team of experts, please submit your resume and cover letter to Trenton Schreyer at trenton.schreyer@kiminoayawin.com

Applications will be accepted by email until **Friday February 20th, 2026, at 4:30pm.**



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Established in December 2019, Keewatinohk Inniniw Minoayawin (KIM) is a northern First Nations-led aggregate health organization that will work to transform health and wellness services and improve health outcomes for First Nations people. We offer a competitive compensation and benefits structure, and opportunity for advancement.