

Topic	PMI Manitoba Annual General Meeting
Date	March 5, 2025
Time	5:30 - 7:30 pm
Location	The Pavilion at Assiniboine Park, 55 Pavilion Crescent, Winnipeg, Manitoba
Facilitator	Rafael Vitorelli, President
Secretary	Cassio Reis, Governance Director

#	Item
1.	<p>AGM was called to order at 6:00 p.m. with more than 5% of the voting members present, and quorum was confirmed.</p> <p>Rafael Vitorelli, PMI Manitoba President, welcomed all attendees to the Annual General Meeting both virtual and in person.</p> <p>The Land Acknowledgement was read - <i>PMI Manitoba operates and hosts member events that are located on Treaty One Lands, the original territories of the Anishinaabe, Cree, Oji-Cree, Dakota, Lakota, Dene Peoples, and the homeland of the Red River Metis.</i></p> <p><i>PMI Manitoba proudly acknowledges our role in the many relationships that make up our home and commit to a spirit of reconciliation for the future.</i></p> <p>Mr. Vitorelli reviewed the agenda for the AGM and explained the rules of order that would apply.</p>
2.	<p>Motion to Accept the 2024 AGM minutes Mr. Rafael V. starts the motion.</p> <p>Motion approved by Rafael Vitorelli to accept the 2024 AGM minutes (as posted on the website and distributed to the Membership in advance of the meeting) and the motion seconded by David Steinhilber.</p> <p>All participants in favor/no objections. Motion CARRIED.</p>
3.	<p>President's review Rafael Vitorelli, PMI Manitoba President, presents the 2024 Annual Report with highlights.</p> <ul style="list-style-type: none"> - Chapter Membership increase in 2024 - PMI MB Website traffic growth in Canada and Worldwide - Monthly Programs membership participation increases - Networking events per month with the number of attendants

	<ul style="list-style-type: none"> - PMI MB Executive Dinner and the number of participants and companies - BizConnect 2025 (in Partnership with The Winnipeg Chamber of Commerce) - New Partnership established in 2024 <ul style="list-style-type: none"> - The Winnipeg Chamber of Commerce - MTA - Manitoba Technology Accelerator - Economic Development Winnipeg - The University of Winnipeg - RRC Politech - Professional Development Initiatives Delivered <ul style="list-style-type: none"> - ELEVATE 2024 Spring Workshop - Reignite 2024 Fall Conference - Job Fair and Networking event - Project of the Year 2024 - Executive Dinner 2024 - PM Spotlight Series - PD Superpower Series - Study Groups and launch of Study Group 2.0 Boot Camp
4.	<p>Operational Achievements</p> <p>Rafael Vitorelli, PMI Manitoba President, provided his update from his group with the following highlights:</p> <ul style="list-style-type: none"> - Finance streamlined operations, achieving a 90% reduction in overdue payments, reactivating e-transfer acceptance, ensuring compliance, and updating CIBC officer records. - IT maintained and aligned the chapter's digital platforms with strategic goals, managed access rights, and ensured compliance with security and software policies. - Governance led a major bylaw update to align with PMI Global's Single Membership initiative and strengthen structural compliance. - The Volunteer Engagement Platform (VEP) was reactivated and optimized, introducing a more transparent and structured volunteer coordination process. - A Governance Dashboard Guide was created, centralizing essential tools, templates, and guides to improve access, consistency, and operational efficiency across the Board. - Technology governance was reinforced, including annual planning, volunteer training, and oversight of new payment systems and digital assets.
5.	<p>Member Service Achievements - Strategic Partnerships and Outreach</p> <p>Rafael Vitorelli, PMI Manitoba President, presents the Member Service Achievements:</p> <ul style="list-style-type: none"> - Women In Project Management highlights and accomplishments of 2024 (video presented).

	<ul style="list-style-type: none"> - Expanded Strategic Impact: Successfully onboarded Project Blue World, enhanced operational efficiency, and increased community presence through volunteering and structured processes. - Strengthened Talent & Mentorship: Reached a mentorship milestone with six experienced mentors and developed a diverse, skilled volunteer network. - Boosted Visibility & Team Engagement: Represented PMI Manitoba at Reignite 2024 for Projects for Social Good and celebrated team achievements through in-person recognition and reflection.
6.	<p>Motion to ratify board activities</p> <p>Mr. Vitorelli starts the motion to ratify the board's activities. Motion approved by Toby Elson first, and second by Peter Owoade.</p> <p>All participants were in favor/no objections. CARRIED.</p>
7.	<p>2024 Financial Auditor Presentation & Annual Report</p> <p>Budget and Financials are presented by Rafael Vitorelli.</p> <p>John Popowich from Lazer Grant, PMI Manitoba's external auditor, provided more financial details for the 2024 Financial Audit.</p> <p>Mr. Popowich states PMI receives an unqualified audit opinion - meaning it's a clean opinion with no financial issues to present. The second statement is the statement of financial position - assets, liabilities are presented - a very strong financial position with \$50,000 in contingency reserve. The third page was the results of the operational budgets - an aggressive budget.</p>
8.	<p>2024 Board of Directors Actions</p> <p>Toby Elson floored the motion, seconded by Peter Owoade.</p> <p>All participants were in favor/no objections. CARRIED.</p>
9.	<p>Nomination of the 2024 Auditor</p> <p>Rafael Vitorelli started the motion to nominate Lazer Grant as the 2024 auditor, and the approval was seconded by Peter Owoade.</p> <p>All participants were in favor/no objections. CARRIED.</p>
10.	<p>2025 Board Nominations</p> <p>PMI Manitoba President introduced Michael Hannah, Chair of the Nomination Committee, to present the new 2025-2027 Manitoba Chapter BODs to the Membership:</p> <ul style="list-style-type: none"> - Darwin Hudson, Elected, VP of Operations - Yvonne Eribake, Elected, Director at Large - Natalya Petrekin, Elected, Director at Large - Jane Aghajanpour, Elected, Director at Large - Peter Owoade, Elected, Director at Large

	<p>He also introduced the current members of the board:</p> <ul style="list-style-type: none"> - Rafael Vitorelli - President - Vacant - VP of Operations - Peter Owade - VP of Member Services - Cassio Reis - Director of Governance - Joel E. Sanchez Morales - Director of Finance - Darwin Hudson - Director of Professional Development - Natalya Petrekin - Director of Marketing - Omatayo Omoteso - Director of Monthly Programs - Olubunmi Okuboyejo - Director of Strategic Partnerships & Outreach <p>He said goodbye to the outgoing Directors and thanked them for their service:</p> <ul style="list-style-type: none"> - Javaid Wali - Director of IT - Jeffrey Delmar - Director of Membership
11.	<p>2025 Budget Rafael Vitorelli presents the budget for this year. Financials:</p> <ul style="list-style-type: none"> ● Revenue: \$192,900 ● Expenses: \$182,050 ● Profit/Loss: \$10,850
13.	<p>2025 Strategic Improvement and Goals</p> <ol style="list-style-type: none"> 1. Volunteer management and engagement 2. Membership engagement and retention 3. Sponsorship and Partnership Development
14.	<p>Motion to Adjourn A motion was approved by Michael Hannah to adjourn the meeting at 7:54 p.m. Cassio Reis seconded the motion to adjourn. All in favour / no objections. CARRIED.</p>