

<b>Topic</b>	<b>PMI Manitoba Annual General Meeting</b>
<b>Date</b>	March 7, 2023
<b>Time</b>	5:30 - 7:30 pm
<b>Location</b>	Zoom – Virtual Meeting and Canad Inns Polo Park
<b>Facilitator</b>	Juan Saldivar. President
<b>Secretary</b>	Karin Ross. Director, Governance

#	Item
<b>1.</b>	<p>AGM was called to order at 6:00 p.m. with more than 5% of the voting members present and quorum was confirmed.</p> <p>Juan Saldivar, PMI Manitoba President, welcomed all attendees to the Annual General Meeting both virtual and in person.</p> <p>The Land Acknowledgement was read - <i>PMI Manitoba operates and hosts member events that are located on Treaty One Lands, the original territories of the Anishinaabe, Cree, Oji-Cree, Dakota, Lakota, Dene Peoples, and the homeland of the Red River Metis.</i></p> <p><i>PMI Manitoba proudly acknowledges our role in the many relationships that make up our home and commit to a spirit of reconciliation for the future.</i></p> <p>Mr. Saldivar reviewed the agenda for the AGM and explained the rules of order that would apply.</p>
<b>2.</b>	<p><b>Motion to Accept the 2022 AGM minutes</b> Mr. Saldivar starts the motion.</p> <p>Motion approved by <b>Juan Saldivar</b> to accept the 2022 AGM minutes (as posted on the website and distributed to the Membership in advance of the meeting) and the motion seconded by <b>Christa Ferreira</b>.</p> <p>All participants in favor/no objections. CARRIED.</p>
<b>3.</b>	<p><b>President's review</b> Juan Saldivar, PMI Manitoba President, presents the 2022 Annual Report with highlights.</p> <ul style="list-style-type: none"> <li>- Chapter reaching 30th Anniversary in 2024</li> <li>- New Mission, Vision and Values created</li> <li>- Return to in-person events (Reignite Conference and Networking Events)</li> <li>- New event format going forward</li> </ul>

	<ul style="list-style-type: none"> <li>- Kicked-off projects for social good</li> <li>- Financially successful years</li> <li>- Investment in member events in 2023</li> <li>- Leadership development for board members</li> <li>- Carry forward of the Women in Project Management (WIPM)</li> <li>- Project of the Year - reaching its 20th year milestone</li> <li>- Sponsors were thanked for their support in 2022</li> <li>- Volunteers were thanked for all their efforts in events provided in 2022</li> </ul>
<b>4.</b>	<p><b>Operational Achievements</b></p> <p>Rafael Vitorelli, VP Operations, provided his update from his group with the following highlights:</p> <ul style="list-style-type: none"> <li>- Strategic planning for 2022-2023 was completed with a new mission, vision and values statement established.</li> <li>- Google analytics tool has been refined to support tracking website participants and interests in the Chapter.</li> <li>- Women in Project Management (WIPM) defined their strategic plan and received an approved budget.</li> <li>- Marketing initiatives included new PMI Banner for events, marketing incentives for sponsors, coordinated marketing with on site events like BOMA and Reignite Conferences.</li> <li>- Streamlined the financial process - improving payment processing times</li> <li>- Onboarded new volunteers.</li> </ul>
<b>5.</b>	<p><b>Member Service Achievements</b></p> <p>Debbie Radtke, VP Member Services, presents the Member Service Achievements:</p> <ul style="list-style-type: none"> <li>- First in-person event since 2019 had 108 people register for the September networking event</li> <li>- Reignite had 67 attendees and volunteers</li> <li>- First attendance of PMI MB at BOMA (Building Owners and Managers Association)</li> <li>- First construction industry topics presented at Reignite</li> <li>- Monthly events are virtual events with 514 people viewing them - They remain virtual except for special events like Networking events</li> <li>- PMI MB is partnering with IIBA (International Institute for Business Analysts) for a June 1 Job Fair</li> <li>- 901 Members as of January 1, 2023</li> <li>- Projects for Social Good kicked off with 2 projects - Orientation Manual project and Cultural History project</li> </ul>
<b>6.</b>	<p><b>Motion to ratify board activities</b></p> <p>Mr. Saldivar starts the motion to ratify the board's activities. Motion approved by <b>Christa Ferreira</b> first, and second by <b>Nick DeStefano</b>.</p>

	All participants were in favor/no objections. CARRIED.
<b>7.</b>	<p><b>2022 Financial Auditor Presentation &amp; Annual Report</b> Budget and Financials are presented by Juan Saldivar.</p> <p><b>John Popowich</b> from Lazer Grant, PMI Manitoba's external auditor provided more financial details for the 2022 Financial Audit.</p> <p>Mr. Popowich states PMI receives an unqualified audit opinion - meaning it's a clean opinion with no financial issues to present. The second statement is the statement of financial position - assets, liabilities are presented - a very strong financial position with \$50,000 in contingency. The third page was the results of the operational budgets - an aggressive budget.</p>
<b>8.</b>	<p><b>2022 Board of Directors Actions</b> Juan Saldivar floored the motion, seconded by <b>Kyle Molotkin</b>.</p> <p>All participants were in favor/no objections. CARRIED.</p>
<b>9.</b>	<p><b>Nomination of the 2023 Auditor</b> Juan Saldivar started the motion to nominate Lazer Grant as the 2023 auditor, and the approval was seconded by <b>Michael Hanna</b>.</p> <p>All participants were in favor/no objections. CARRIED.</p>
<b>10.</b>	<p><b>2023 Board Nominations</b> PMI Manitoba President introduced Les Howard, Chair of the Nomination Committee to present the the new 2023-2025 Manitoba Chapter BODs to the Membership:</p> <ul style="list-style-type: none"> <li>- Debbie Radtke, Elected, Director at Large</li> <li>- Natalya Petrekin, Elected, Director at Large</li> <li>- Jonnathan Cruz, Elected, Director at Large</li> <li>- Peter Owade, Elected, Director at Large</li> <li>- Emmanuel Oladapo, Elected, Director at Large</li> </ul> <p>He also introduced the current members of the board:</p> <ul style="list-style-type: none"> <li>- Juan Saldivar - President</li> <li>- Rafael Vitorelli - VP of Operations</li> <li>- Vipul Vadher - Finance Director</li> <li>- Hanif Young - IT Director</li> <li>- Karin Ross - Governance Director</li> <li>- Suzy Gilbert - Strategic Partnerships &amp; Outreach Director</li> </ul>

11.	<p><b>Review of 2023 Board Plan</b></p> <p>Juan Saldivar provided an overview of the Planning and Governance for 2023, including the following items:</p> <ul style="list-style-type: none"> <li>- Recover and sustain key membership targets at pre-pandemic levels:             <ul style="list-style-type: none"> <li>- Membership of &gt;1050</li> <li>- Retention of &gt;74%</li> </ul> </li> <li>- Organic growth for non-student members</li> <li>- Member Services initiatives:             <ul style="list-style-type: none"> <li>- Subsidized events for members in 2023</li> <li>- More networking (meet-ups, POY, Job Fair, WIPM)</li> <li>- Continue evolution of in-person event</li> <li>- Members reward program</li> <li>- New partner for PMP Boot Camps</li> <li>- continue to develop projects for Social Good.</li> </ul> </li> <li>- Enhance Digital Marketing presence</li> <li>- Volunteer engagement and recognition</li> <li>- Enhance financial processes</li> <li>- Cyber security initiatives</li> <li>- Planning 30th Anniversary</li> </ul>
12.	<p><b>2022 Budget</b></p> <p>Juan Saldivar presents the budget for this year.</p> <p>Financials:</p> <ul style="list-style-type: none"> <li>● Revenue: \$115,538</li> <li>● Expenses: \$154,579</li> <li>● Profit/Loss: (\$39,041)</li> </ul>
13.	<p><b>Open Floor</b></p> <p>Juan Saldivar opened the floor to additional questions.</p> <p>Is the investment in membership - short term or long term? It's short term and very calculated. (eg. Free Virtual Monthly Chapter Meetings)</p> <p>Are we looking to grow our sponsorship base? Yes, we are always looking for more sponsorship.</p>
14.	<p><b>Motion to Adjourn</b></p> <p>A motion was made by Juan Saldivar to adjourn the meeting at 7:50 p.m.</p> <p><b>Les Howard seconded the motion to adjourn.</b></p> <p>All in favour / no objections. CARRIED.</p>