

<b>Topic</b>	<b>PMI Manitoba Annual General Meeting</b>
<b>Date</b>	March 1, 2022
<b>Time</b>	12:00 - 1:00 pm
<b>Location</b>	Zoom – Virtual Meeting
<b>Facilitator</b>	Michael Hanna
<b>Secretary</b>	Rafael Vitorelli

#	Item
1.	<p>AGM was called to order at 12:00 p.m. with more than 5% of the voting members present.</p> <p>Michael Hanna, PMI Manitoba President, welcomed all attendees to the Annual General Meeting.</p> <p>Mr. Hanna reviewed the agenda for the AGM and explained the rules of order that would apply.</p>
2.	<p><b>Motion to Accept the 2021 AGM minutes</b></p> <p>Mr. Hanna starts the motion.</p> <p>Motion approved by <b>Cassio Richard Reis</b> to accept the 2021 AGM minutes (as posted on the website and distributed to the Membership in advance of the meeting) and the motion seconded by <b>Rafael Vitorelli</b>.</p> <p>All participants in favor/no objections. CARRIED.</p>
3.	<p><b>Operational Achievement</b></p> <p>Juan Saldivar, PMI Manitoba VP Operations, presents the Operational Achievement of the Manitoba chapter, including the monthly KPI, the financial processes, the chapter by-laws, sponsorship offering, and the succession planning. He states that the goal is to make PMI Manitoba a data-driven organization while connecting it to the PMI 4.0 strategy.</p>
4.	<p><b>Member Service Achievements</b></p> <p>Debbie Radtke, VP Member Services, presents the Member Service Achievements. She states that many initiatives are taking place to deliver more value to the membership, including the member engagement focus with guest pass program, the outreach to student groups and top student recognitions to name a few. PMI Manitoba has exceeded the value delivery to members during the pandemic, focusing on the virtual event, member</p>

	engagement, and virtual professional development. Mrs. Radtke thanked all members & partners for their continued support through the pandemic.
<b>5.</b>	<p><b>Motion to rectify board activities</b></p> <p>Mr. Hanna starts the motion to rectify board activities. Motion approved by <b>Christa Ferreira</b> first, and second by <b>Nick DeStefano</b>.</p> <p>All participants were in favor/no objections. CARRIED.</p>
<b>6.</b>	<p><b>2021 Financial Auditor Presentation &amp; Annual Report</b></p> <p>Budget and Financial are presented by John Popowich from Lazer Grant, PMI Manitoba's external auditor.</p> <p>Mr. Popowich states that the Covid-19 pandemic has affected many companies in Manitoba, including the PMI chapter. In person events were postponed or held virtually with lower than anticipated cost. As a result, the chapter expenses were lighter this year and its cash position and net assets have increased. The board of directors decided to set aside \$50k as a contingency reserve which was invested in mutual funds.</p>
<b>7.</b>	<p><b>Nomination of the 2022 Auditor</b></p> <p>Michael Hanna starts the motion to nominate Lazer Grant as the 2022 auditor. <b>Jeff Grevstad</b> approved it, and the approval was seconded by <b>Cassio Richard Reis</b>.</p> <p>All participants were in favor/no objections. CARRIED.</p>
<b>8.</b>	<p><b>Acknowledgment of Outgoing Board of Directors</b></p> <p>Michael Hanna thanked the following outgoing board members for their contribution to the Chapter:</p> <ul style="list-style-type: none"> <li>• Hanif Young, 2 years, IT</li> <li>• Cassio Reis, 2 years, Professional Development</li> <li>• Jeff Grevstad, 3 years, Finance</li> <li>• Charity LePage, 2 years, Marketing</li> <li>• Michael Hanna, 8 years, President</li> </ul>

	<p><b>PMI Manitoba President introduced the 2020-2021 Manitoba Chapter BOD to the Membership:</b></p> <ul style="list-style-type: none"> <li>• Rafael Vitorelli, Elected, VP, Operations</li> <li>• Vipul Vadher, Elected, Finance</li> <li>• Suzy Gilbert, Elected, Director at Large</li> <li>• Karin Ross, Elected, Director at Large</li> <li>• Raphael Cerezo, Elected, Director at Large</li> </ul>
<p><b>9.</b></p>	<p><b>Review of 2022 Board Plan</b></p> <p>Juan Saldivar provided an overview of the Planning and Governance for 2022, including the following items:</p> <ul style="list-style-type: none"> <li>● Recover and sustain key membership targets at pre-pandemic levels: <ul style="list-style-type: none"> <li>● Membership of &gt;950</li> <li>● Retention of &gt;74%</li> <li>● Organic growth for non-student members.</li> <li>● Member Services initiatives: <ul style="list-style-type: none"> <li>● Retention strategy for students.</li> <li>● Membership program for newcomers.</li> <li>● Subsidized events for members.</li> <li>● Return to in-person events, different approach.</li> </ul> </li> <li>● Establish foundation for PMI 4.0 strategy: <ul style="list-style-type: none"> <li>○ PMI 4.0 free overview to members.</li> <li>○ New director roles.</li> <li>○ New Vision, Mission &amp; Values.</li> <li>○ Introduce Projects for Social Good.</li> </ul> </li> </ul> </li> <li>● Enhance Women in Project Management program.</li> <li>● Continue with Digital Transformation of services and internal operations.</li> <li>● Implementation of social media strategy to increase platform presence and promotion of member benefits and programs.</li> <li>● Volunteer engagement and recognition.</li> <li>● Enhanced sponsorship package with conference discounts and free job postings.</li> </ul>
<p><b>10.</b></p>	<p><b>2022 Budget</b></p> <p>Juan Saldivar presents the budget for this year.</p> <p>Financials:</p> <ul style="list-style-type: none"> <li>● Revenue: \$191,600</li> <li>● Expenses: \$184,490</li> <li>● Profit/Loss: \$10,110</li> </ul>

<b>11.</b>	<p><b>Open Floor</b></p> <p>Juan Saldivar opened the floor to additional questions.</p>
<b>12.</b>	<p><b>Motion to Adjourn</b></p> <p>A motion was made by Juan to adjourn the meeting at 12:55 p.m.</p> <p><b>Jeff Grevstad</b> approved the motion and <b>David Steinhilber</b> seconds.</p> <p>All in favour / no objections. CARRIED.</p>